

**A RESOLUTION BY
COMMUNITY DEVELOPMENT/ HUMAN RESOURCES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH KNIGHT & ASSOCIATES, INC., FOR FC-4491, EMMA MILLICAN PARK SITE IMPROVEMENTS ON BEHALF OF THE CITY OF ATLANTA, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED EIGHTY NINE THOUSAND ONE HUNDRED DOLLARS (\$589,100.00); ALL FUNDS WILL BE CHARGED TO AND PAID FROM VARIOUS ACCOUNT SEGMENT PTAE0 NUMBERS IDENTIFIED BELOW IN THE LEGISLATION FOR THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") did solicit bids for FC-4491, Emma Millican Park Site Improvements, on behalf of the Department of Parks, Recreation and Cultural Affairs; and

WHEREAS, this project will consist of boardwalk construction, underbrush clearing, recycled walkway installation, natural mulch path installation, pedestrian bridge installation, site preparation for playground equipment, stone work at existing bridge and along storm water creek and installation of selected playground equipment; and

WHEREAS, the Commissioner of the Department of Parks, Recreation and Cultural Affairs and the Chief Procurement Officer have recommended that the contract for FC-4491, Emma Millican Park Site Improvements be awarded to the most responsive and responsible bidder, Knight & Associates, Inc., P.O. Box 671496, Marietta, Georgia 30006-1515 for a period of One Hundred Eighty (180) days.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:

SECTION 1. That the Mayor, on behalf of the City of Atlanta is authorized to enter into a contractual agreement with Knight & Associates, Inc., for FC-4491, Emma Millican Park Site Improvements, in an amount not to exceed Five Hundred Eighty Nine Thousand One Hundred Dollars (\$589,100.00).

SECTION 2. That the Chief Procurement Officer be and is hereby directed to prepare the appropriate agreement for execution by the Mayor and the agreement shall be approved as to form by the City Attorney or her designee.

SECTION 3. That this agreement will not become binding upon the City and the City shall incur no obligation or liability hereunder until the same has been signed by the Mayor and attested to by the Municipal Clerk, and delivered to Knight & Associates, Inc.

SECTION 4. That all contracted work will be charged to and paid from: ACCOUNT SEGMENT PTAE0 NUMBERS: 2201 (COMMUNITY DEVELOPMENT BLOCK GRANT FUND), DEPT. 140106, ACCOUNT: 5239004 (SERVICE GRANTS), FUND ACTIVITY: 6220000, PROJECT 102746 (EMMA MILLICAN PARK IMPROVEMENTS,) FUNDING SOURCE: 30165 (CDBG 1991 HSNG HM FAC A5WA) \$19,704.44; AND

2201 (COMMUNITY DEVELOPMENT BLOCK GRANT FUND), DEPT. 140106, ACCOUNT: 5239004 (SERVICE GRANTS), FUND ACTIVITY: 6220000, PROJECT 102746 (EMMA MILLICAN PARK IMPROVEMENTS), FUNDING SOURCE: 30058 (CDBG 1995 HSNG HM FAC A51A) \$31,045.36; AND

2501 (INTERGOVERNMENTAL GRANT FUND), DEPT. 140106, ACCOUNT: 5239004 (SERVICE GRANTS), FUND ACTIVITY: 6220000, PROJECT 102746 (EMMA MILLICAN PARK IMPROVEMENTS) FUNDING SOURCE: 10898 (ARTHUR M. BLANK 2006 SJA0) \$428,565.20; AND

2201 (COMMUNITY DEVELOPMENT BLOCK GRANT FUND), DEPT. 140106, ACCOUNT: 5414002 (FACILITIES OTHER THAN BUILDINGS/ INFRASTRUCTURE - CIP), FUND ACTIVITY: 6220000, PROJECT 100271 (CITY WIDE PARK FURNITURE & PLAY EQUIP.), FUNDING SOURCE: 30035 (CDBG 2004 HSNG HM FAC A24A) \$15,430.00; AND

2201 (COMMUNITY DEVELOPMENT BLOCK GRANT FUND), DEPT. 140106, ACCOUNT: 5414002 (FACILITIES OTHER THAN BUILDINGS/ INFRASTRUCTURE - CIP), FUND ACTIVITY: 6220000, PROJECT 100271 (CITY WIDE PARK FURNITURE & PLAY EQUIP.), FUNDING SOURCE: 30040 (CDBG 2005 HSNG HM FAC A25A) \$89,032.00; AND

2201 (COMMUNITY DEVELOPMENT BLOCK GRANT FUND), DEPT. 140106, ACCOUNT: 5414002 (FACILITIES OTHER THAN BUILDINGS/ INFRASTRUCTURE - CIP), FUND ACTIVITY: 6220000, PROJECT 100271 (CITY WIDE PARK FURNITURE & PLAY EQUIP.), FUNDING SOURCE: 30029 (CDBG 2003 HSNG HM FAC A23A) \$5,323.00.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Community Development/ Human Resources Committee

**Caption: A RESOLUTION BY
COMMUNITY DEVELOPMENT/ HUMAN RESOURCES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH KNIGHT & ASSOCIATES, INC., FOR FC-4491, EMMA MILLICAN PARK SITE IMPROVEMENTS ON BEHALF OF THE CITY, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED EIGHTY NINE THOUSAND ONE HUNDRED DOLLARS (\$589,100.00); ALL FUNDS WILL BE CHARGED TO AND PAID FROM VARIOUS ACCOUNT SEGMENT PTAE0 NUMBERS IDENTIFIED BELOW IN THE LEGISLATION FOR THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS; AND FOR OTHER PURPOSES.

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislative request is to authorize a contract with Knight and Associates, Inc., of 1515 Northwest Drive, Atlanta, Georgia 30331 to perform selective thinning of existing vegetation, create ADA accessible boardwalks and paths and to install bridges over the creek so as to create a full exercise path around the perimeter of the park and a playground to be installed for the base bid amount received as \$589,100.00.

2. Please provide background information regarding this legislation.

This Resolution reflects the Department of Parks, Recreation and Cultural Affairs, Office of Park Designs desire to secure a contractual agreement with Knight and Associates, Inc., for the Emma Millican Park Site Improvements to create ADA accessible boardwalks and paths, install bridges over the creek and install a playground.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Construction Agreement

(b) Source Selection: Competitive Sealed Bid

(c) Bids/Proposals Due: April 23, 2008

(d) Invitations Issued: N/A

(e) Number of Bids: Received were seven (7)

(f) Proposals Received: N/A

(g) Bidders/Proponents: Seven (7)

(h) Term of Contract: 180 days

(i) Account Segment PTAE0 Numbers: 2201 (COMMUNITY DEVELOPMENT BLOCK GRANT FUND), DEPT. 140106, ACCOUNT: 5239004 (SERVICE GRANTS), FUND ACTIVITY: 6220000, PROJECT 102746 (EMMA MILLICAN PARK IMPROVEMENTS,) FUNDING SOURCE: 30165 (CDBG 1991 HSNG HM FAC A5WA) \$19,704.44; AND

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5. Source of Funds: Community Development Block Grant Fund.

6. Fiscal Impact: This legislation will result in a reduction in the over all amount of \$589,100.00 from the above-referenced Account Segment PTAE0 numbers listed in item 4.

7. Method of Cost Recovery: .N/A

This Legislative Request Form Was Prepared By: Debra F. Harris, M.A. Departmental Contracting Officer/ Legislative Liaison, Department of Parks, Recreation and Cultural Affairs



CITY OF ATLANTA

675 PONCE DE LEON AVE. SUITE 800
ATLANTA, GEORGIA 30308

(404) 517-6753 - Fax (404) 517-8812

SHIRLEY FRANKLIN
MAYOR

DIANNE HARNELL COHEN
COMMISSIONER
DEPARTMENT OF PARKS, RECREATION
AND CULTURAL AFFAIRS

May 13, 2008

MEMORANDUM

TO: Adam Lorenzo Smith, Chief Procurement Officer
Department of Procurement

FR: Dianne Harnell Cohen *DHC/SD*

RE: F.C.- 4491, Emma Millican Park Site Improvements

We have reviewed the bids for the above referenced project and recommend award to the lowest responsive bidder, Knight & Associates Inc., 1515 Northwest Drive, Atlanta, GA 30331.

The work should be completed within 180 days and the total bid amount of \$589,100.00 should be charged to the following PTAEO:

1. 14102746 - 101 - 220130058 - 5239004 - \$ 19,704.44
 2. 14102746 - 102 - 220130165 - 5239004 - \$ 31,045.36
 3. 14102746 - 103 - 250110898 - 5239004 - \$ 428,565.20
 4. 14100271 - 108 - 220130035 - 5414002 - \$ 15,430.00
 5. 14100271 - 110 - 220130040 - 5414002 - \$ 89,032.00
 6. 14100271 - 111 - 220130029 - 5414002 - \$ 5,323.00
- \$ 589,100.00

Thank you for your cooperation in executing our park improvement contracts.

DHC: SKD/mls

cc: Sushma Dersch	Debra F. Harris
Ken Gillett	Mimie Woods
Fred Cartwright	Alvin Dodson
Hubert Owens	Tracy Reed



CITY OF ATLANTA
DEPT. OF PROCUREMENT

08 MAY 29 AM 10: 31

CITY OF ATLANTA

Shirley Franklin
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith Esq.
Chief Procurement Officer

FROM: Hubert Owens
Director – Office of Contract Compliance

RE: **FC# 4491, Emma Millican Park Site Improvements**

DATE: May 29, 2008

The Office of Contract Compliance has evaluated six (6) Bids for minority and female business enterprise participation. All bidders are eligible under Section 2-1449(a) (2) (C) and all six (6) have been deemed responsive by the Office of Contract Compliance. For your information, the bidders have committed to utilizing AABE's, FBE's, HBE's, and ABE's as indicated below:

Civil Works

Eunique Hauling, LLC	FBE	6.0%
R.A. Smith Asphalt	AABE	28.0%
Total Participation		34.0%

Knight & Associates

Engitek	FBE	6.0%
Anna Supplies & Steel	FBE	12.0%
SD&C	AABE	15.0%
Grier Brothers Trucking	AABE	11.0%
Total Participation		42.0%

Ed Castro Landscaping, Inc.

Structure Landscaping	FBE	8.0%
Atlantic Landscape	AABE	29.0%
Total Participation		37.0%

Page 2
Adam L. Smith
April 24, 2008

JaTech & Associates

C.J. Hearne Construction Co.	FBE	6.0%
EOT Enterprises	AABE	13.0%
MB Enterprises	AABE	5.0%
Total Participation		34.0%

Kissberg Construction Company

Flinstone Pavers	FBE	6.0%
J & J & K Enterprises	AABE	28.0%
Total Participation		34.0%

Astra Group, Inc.

Athena Construction	FBE	6.0%
R Construction	AABE	28.0%
Total Participation		34.0%

If you have questions, please contact me at (404) 330-6010 or Tracy Reed at (404) 330-6011.

cc: File
Mimie Woods, DOP

SIGN-IN SHEET FOR BID OPENING

MS. MIMIE L. WOODS
CONTRACTING OFFICER, CPPB

FC-4491

DATE: April 23, 2008

TOTAL NUMBER OF BIDDERS:

PROJECT TITLE: Emma Millican Park Site Improvements

BIDDER'S NAME	BID BOND 5% BIDDERS GUARANTEE	CERTIFIED CHECK 5% BIDDERS GUARANTEE	ALTERNATE BIDS	TOTAL BID
Civil Works	Yes			\$530,437.00
Knight & Associates, Inc.	Yes			\$589,100.00
Kissberg Construction, Inc		Yes		\$984,950.00
Astra Group, Inc	Yes			\$1,188,888.00
JaTech & Associates	Yes			\$817,011.00

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DO NOT REFLECT AWARD OF THIS
CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY THE CITY OF ATLANTA.

SIGN-IN SHEET FOR BID OPENING

PROJECT TITLE: Emma Millican Park Site Improvements

FC-4491

DATE: April 23, 2008

TOTAL NUMBER OF BIDDERS:

BIDDER'S NAME	BID BOND 5% BIDDERS GUARANTEE	CERTIFIED CHECK 5% BIDDERS GUARANTEE	ALTERNATE BIDS	TOTAL BID
Ed Castro Landscaping, Inc.	Yes			\$804,060.62
Scott & Sons Holding	None	None		
+				

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DO NOT REFLECT AWARD OF THIS
CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY THE CITY OF ATLANTA.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Debra F. Harris

Contact Number: (404) 817-6795

Originating Department: Department of Parks, Recreation and Cultural Affairs

Committee(s) of Purview: Community Development/ Human Resources Committee

Chief of Staff Deadline: May 28, 2008

Anticipated Committee Meeting Date(s): June 10, 2008

Anticipated Full Council Date: June 16, 2008

Legislative Counsel's Signature: Robin Shahar

Commissioner Signature: [Signature]

Chief Procurement Officer Signature: [Signature]

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH KNIGHT AND ASSOCIATES, INC., FOR FC-4491 , EMMA MILLICAN PARK SITE IMPROVEMENTS ON BEHALF OF THE CITY OF ATLANTA, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED AND EIGHTY NINE THOUSAND ONE HUNDRED DOLLARS (\$589,100.00); ALL FUNDS WILL BE CHARGED TO AND PAID FROM VARIOUS ACCOUNT SEGMENT PTAE0 NUMBERS IDENTIFIED BELOW IN THE LEGISLATION FOR THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any)

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____

(date) 5-29-08 (date) 7/10
by Mayor's Office: _____ Reviewed by: _____
(date) (date)

Submitted to Council: _____
(date)